



**Pusat Pengajian  
Pengkomputeran**

SCHOOL OF COMPUTING

**Universiti Utara Malaysia**

**STIX 3912 PRAKTIKUM/ PRACTICUM**  
Semester \_\_\_\_\_ Sesi/ Session \_\_\_\_\_

A

**BORANG PENILAIAN**  
**ORGANISASI/ORGANIZATION**  
**EVALUATION FORM**

**No. Matrik** : \_\_\_\_\_  
*Matric No.*

**Nama Pelajar** : \_\_\_\_\_  
*Student Name*

**Organisasi** : \_\_\_\_\_  
*Organization*

Penilaian ini akan menyumbang sebanyak **40%** daripada jumlah markah pelajar dalam program ini. Sila kembalikan borang ini kepada penyelia universiti (pensyarah) yang berkenaan.

*This evaluation contributes 40% of the total marks for practicum. Kindly submit this form directly to the UUM lecturer.*

<b>*Pegawai yang melaporkan</b>	
<i>Reported by the following officer</i>	
<b>Nama</b> :	_____
<i>Name</i>	
<b>Tandatangan</b> :	_____
<i>Signature</i>	
	<b>Tarikh</b> _____
	<i>Date:</i> _____
<b>Cop Rasmi</b> :	_____
<i>Official Stamp</i>	

\*Pegawai dengan kelayakan Ijazah Sarjana Muda ke atas  
*Officer with at least Bachelor degree qualification*

**ARAHAN/ INSTRUCTION**

Sila tandakan skala pemarkahan bagi item-item berikut.

*Please mark the given scale for the following items.*

**BAHAGIAN A: PENILAIAN INDIVIDU (10%)**

**SECTION A: INDIVIDUAL ASSESSMENT**

TIDAK  
MEMUASKAN  
UNSATISFACTORY

AMAT  
MEMUASKAN  
EXCELLENT

1. Memahami latar belakang, fungsi dan peranan organisasi/jabatan <i>Understand the role and functions of the organization</i>	0	1	2	3	4	5
2. Mendalami keperluan dan masalah ICT dalam organisasi <i>Identify ICT requirements and problem of the organization</i>	0	1	2	3	4	5

**Sikap**

**Attitude**

1. Menguruskan masa dengan baik <i>Manage the time wisely</i>	0	1	2	3	4	5
2. Berpakaian mengikut etika organisasi/jabatan <i>Dress according to organization ethics</i>	0	1	2	3	4	5
3. Mempraktikkan etika pengurusan <i>Practice the code of organization ethics</i>	0	1	2	3	4	5
4. Proaktif untuk belajar <i>Proactive to learn</i>	0	1	2	3	4	5
5. Sentiasa menunjukkan buku lognya untuk disemak oleh penyelia <i>Always shows the log book to be reviewed by the supervisor</i>	0	1	2	3	4	5
6. Melibatkan diri dengan aktiviti organisasi <i>Involved with activities in organization</i>	0	1	2	3	4	5

**Kemampuan Peribadi**

**Personal Capability**

1. Mahir dalam komunikasi lisan <i>Good in verbal communication</i>	0	1	2	3	4	5
2. Mahir dalam penulisan <i>Good writing skill</i>	0	1	2	3	4	5
3. Mempunyai kemahiran analitikal <i>Having analytical thinking</i>	0	1	2	3	4	5
4. Boleh bekerja dalam kumpulan dengan baik <i>Able to work in group</i>	0	1	2	3	4	5
5. Kreatif dan inovatif <i>Creative and innovative</i>	0	1	2	3	4	5
6. Menonjolkan ciri-ciri kepimpinan yang baik <i>Good leadership</i>	0	1	2	3	4	5
7. Bersedia menerima tugas baru <i>Willing to accept new tasks</i>	0	1	2	3	4	5
8. Sedia menerima kritikan dan komen <i>Can accept critisms</i>	0	1	2	3	4	5
9. Bermotivasi <i>Motivated</i>	0	1	2	3	4	5
<b>Subtotal</b>						<b>/85</b>

**BAHAGIAN B: PENILAIAN PROJEK (15%)**

**SECTION B: PROJECT EVALUATION**

1.	Mengadakan perbincangan awal tentang projek yang dicadangkan <i>Conduct an initial discussion on proposed project</i>	0	1	2	3	4	5
2.	Mengaplikasikan ICT dalam penyelesaian masalah <i>Apply ICT in problem solving</i>	0	1	2	3	4	5
3.	Bersedia mempelajari dan menggunakan teknologi baru <i>Readiness to learn and use new technology</i>	0	1	2	3	4	5
4.	Menggunakan kaedah penyelesaian masalah yang sesuai <i>Use appropriate problem solving technique</i>	0	1	2	3	4	5
5.	Melakukan analisis kebolehlaksanaan (kajian fisibiliti) <i>Conduct feasibility study</i>	0	1	2	3	4	5
6.	Mengenalpasti dan mengumpul maklumat secara sistematik <i>Determine and collect related information systematically</i>	0	1	2	3	4	5
7.	Mampu mencadangkan alternatif penyelesaian dan kesan pelaksanaannya <i>Capable in suggesting solution and effect of implementation</i>	0	1	2	3	4	5
8.	Menyediakan jadual pelaksanaan projek <i>Prepare project implementation schedule</i>	0	1	2	3	4	5
<b>Subtotal</b>							<b>/40</b>

**BAHAGIAN C: PEMBENTANGAN (15%)**

**SECTION C: PRESENTATION (15%)**

**Kandungan/ Contents**

AMAT TIDAK  
MEMUASKAN  
VERY DISSATISFIED

AMAT MEMUASKAN  
VERY SATISFIED

1	Pendahuluan yang menarik <i>Attractive introduction</i>	0	1	2	3	4	5
2	Penerangan projek: <i>Project description :</i>						
	a) Pendahuluan <i>Introduction</i>	0	1	2	3	4	5
	b) Penyataan masalah <i>Problem statement</i>	0	1	2	3	4	5
	c) Perancangan projek dan rekabentuk <i>Project planning and design</i>	0	1	2	3	4	5
	d) Metodologi <i>Methodology</i>	0	1	2	3	4	5
	e) Pelaksanaan/ Pembangunan prototaip/ Konfigurasi <i>Implementation/ prototyping/ configuration</i>	0	1	2	3	4	5
	f) Kesimpulan <i>Conclusion</i>	0	1	2	3	4	5
3	Penemuan/Hasilan/Demo: <i>Findings/results:</i>						
	a) Bermanfaat kepada organisasi <i>Give benefits to organization</i>	0	1	2	3	4	5
	b) Projek berfungsi <i>The project is functional</i>	0	1	2	3	4	5

**Penyampaian/ Delivery**

AMAT TIDAK  
MEMUASKAN  
VERY DISSATISFIED

AMAT MEMUASKAN  
VERY SATISFIED

1	Gaya penampilan <i>Physical appearance</i>	0	1	2	3	4	5
2	Persediaan pembentangan <i>Presentation preparation</i>	0	1	2	3	4	5
3	Ekspresi suara <i>Vocal expression</i>	0	1	2	3	4	5
4	Berkeyakinan <i>Confident</i>	0	1	2	3	4	5
5	Penggunaan bahasa <i>Language</i>	0	1	2	3	4	5
6	Bersahaja <i>Spontaneous</i>	0	1	2	3	4	5
7	Keupayaan menjawab soalan <i>Ability to handle question and answer</i>	0	1	2	3	4	5
<b>Subtotal</b>							<b>/80</b>

<b>Jumlah Keseluruhan/ Grand total</b>	<b>/205</b>
<b>40%</b>	
<b>100%</b>	

**BAHAGIAN D: MAKLUMBALAS KESELURUHAN**  
**SECTION D: OVERALL FEEDBACK**

**1. Please state your overall opinion with regards to the performance of our student.**

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**2. Please indicate expected skills required from a practicum student.**

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**3. Based on your experience with the current students, what are the skills lacking?**

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