



UUM PRACTICUM ATTENDANCE TIMETABLE FOR A152 SESSION (SEPTEMBER 2016)

Student's Name: _____

Matric No. : _____ Programme : _____

Supervisor of the student is required to complete this attendance timetable. This form must be verified and returned to the student's Report Supervisor in UUM. Student is not allowed to take leave throughout practicum period.

SEPTEMBER 2016					
MO		5	12	19	26
TU		6	13	20	27
WE		7	14	21	28
TH	1	8	15	22	29
FR	2	9	16	23	30
SA	3	10	17	24	
SU	4	11	18	25	

OCTOBER 2016						
MO		31	3	10	17	24
TU			4	11	18	25
WE			5	12	19	26
TH			6	13	20	27
FR			7	14	21	28
SA	1	8	15	22	29	
SU	2	9	16	23	30	

NOVEMBER 2016						
MO			7	14	21	28
TU	1	8	15	22	29	
WE	2	9	16	23	30	
TH	3	10	17	24		
FR	4	11	18	25		
SA	5	12	19	26		
SU	6	13	20	27		

DECEMBER 2016					
MO		5	12	19	26
TU		6	13	20	27
WE		7	14	21	28
TH	1	8	15	22	29
FR	2	9	16	23	30
SA	3	10	17	24	31
SU	4	11	18	25	

JANUARY 2017						
MO		30	2	9	16	23
TU		31	3	10	17	24
WE			4	11	18	25
TH			5	12	19	26
FR			6	13	20	27
SA			7	14	21	28
SU	1	8	15	22	29	

FEBRUARY 2017						
MO			6	13	20	27
TU			7	14	21	28
WE	1	8	15	22		
TH	2	9	16	23		
FR	3	10	17	24		
SA	4	11	18	25		
SU	5	12	19	26		

Please use the following indicators :

- A - Attend
- NA - Not Attend
- ML - Medical Leave
- HW - Holiday/Weekend
- CET- Course/External Training
- T - Total Practicum Day

A : _____ day
 NA + ML : _____ days
 Number of days replaced, R : _____ days
 T : _____ day

Attendance Marks : $\frac{A + R}{T} \times 100\%$

Completed & Checked by : _____

(Organisation's Supervisor)

Important Note : NA & ML should be replaced (with approval from the Dean PPA CAS) to complete the total number of practicum days.